



Detail

Harbor Soccer Club Board of Directors - Meeting Minutes

Date: June 9th, 2025

HSC Office

Call To Order Time: 7:07PM by Secretary

Roll Call by Secretary

Title	Name	Present	Excused
President	Justin W Cooper	X	
VP Administration / Treasurer	Jennifer Rolfes	X	
VP Operations	Chris Archuleta	X	
Member At Large	Vacant (Interim Duane Hoch)	X	
Secretary	Jaime Castellanos	X	
Ex-Officio	Duane Hoch	X	
DOC	Mitch James	X	
Assistant DOC	Cam Stone	X	
Business Director	Jessica Blakely	X	

Important events since previous board meeting

25/26 Season began

TCB Night

New coach quits on 3 premier teams and resigned from his assistant rec director role

Unfinished Business

A	25/26 Budget tweaks
B	Rec Sponsors locked in
C	Premier sponsors locked in
D	TCC Lawn Maintenance team hired to mow lawn weekly for the foreseeable future

New Business

A	DOC Check In: Board expectations, Coach exit/gameplan, tournament registration status, regional travel gameplan and cost, tournament sponsorships update: Three Rivers, Pac NW Jamboree, Surf, Lake Oswego, Harbor Cup
B	ADOC Check In: Scheduling update, Jersey status update, coaching feedback
C	Business Director Check in: Registration updates, Admin/Business Update, Parade Update
D	Director of Community Dev Check In: Sponsorship updates for both premier and Rec, future potential sponsors, Camps & Clinics breakdown, Harbor Cup Prep/Update, Rec registration numbers thus far,
E	Financial Aid Deadline/Breakdown
F	TCB recap

Meeting Adjournment

VP Admin motioned to adjourn at 9:52pm, motion was 2nd by Member at Large and the meeting was adjourned

Minutes Submitted by: Secretary Jaime Castellanos

Minutes Approved: July 14th, 2025

Jaime Castellanos
Signature

Date

Current Directors, Staff, Part-Time Employees @ time of Board Meeting

Title	Name
General Manager/DOC	Mitch James
Assistant DOC	Cam Stone
Age Director	Dan Henry
Age Director	Matt Myers
Age Director	Cam Stone
Business Director	Jessica Blakely
Director Of Community Development	Brian Hallberg
Registrar	Lisa Frank
Executive Assistant	Megan Schellhase
Game Scheduler	Duane Hoch
Referee Assignor	Kevin Gray
Rec Director	Brian Hallberg
Rec Program Director	Jason Wallace
Key Peninsula Program Director	Scott Stone

